



DATE : _____

APPLICATION FORM

Please see the presentation document of the funds dedicated to congress and touristic events in order to verify your eligibility.

General information:

Convention or event name: _____

Organization name: _____

Address: _____

City: _____

Postal code: _____

Phone number: _____

Fax: _____

Email: _____

Web site: _____

Organization contact or person in charge of the application : _____

Function or title: _____

Correspondence address (If different of your organization's):

Address: _____

City: _____

Postal code: _____

Phone number: _____

Fax: _____

Email: _____

Congress and event information:

Please note you could receive two or three additional financial support with the renewal of your event, but this renewal must be confirmed from the start.

Congresses and events date:

1) Arrival: _____

Departure: _____

2) Arrival: _____

Departure: _____

3) Arrival: _____

Departure: _____

** For a multi-period event or convention, please indicate the date in months.*

Number of overnight stays at Victoriaville hotels:

1st night: _____

2nd night: _____

Total of participants: _____

3rd night: _____

Other: _____

Participants origin: _____ % Région _____ % Canada
_____ % Province _____ % International

Describe and specify paracongrès activities (free or structured) during the event or congress (accompanying activities, discovery visits...):

Describe and specify the methods of mediaizing the event or congress (press conference, advertising, social networks ...):

Information about the two last editions of your congress or event:

Last edition:

Date : _____ City : _____
Contact name : _____ Phone number: _____
Email: _____
Hotel: _____

Second to last édition:

Date : _____ City: _____
Contact name _____ Phone number: _____
Email: _____
Hotel: _____

ANNEXES TO JOIN:


- **Revenue:** Identify funding sources: municipal governments, provincial, federal, participants, sponsorship, sales, corporations, exhibitors, etc.
- **Expenses:** Salaries, contracts, logistics, fees, equipment and room rental, food and beverage, etc.
- **Resolution** of the board of directors or committee
- A draft of the program and a brief description of the conference or event.
- Programming of the latest edition.
- List of participants outside Quebec.


Contact signature: _____

Please return form to :

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mallaire@cdevir.ca



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